

**HSU Academic Department Reports**  
**May 16, 2008, Program Prioritization Task Force**

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The departmental reports provide context for the academic programs administered by the department, and will be considered in conjunction with the program reports for final program ranking. This report is to be completed by September 30. Use 12-point Times New Roman with 1.5 line spacing.

I. Departmental History, Mission, and Goals

*Insert the department mission statement and the department goals. In addition, provide a brief (2 page limit) overview of the departmental history with emphasis on the last 5 years.*

II. Departmental Faculty and Staff

*(Three tables on faculty assignments by department from Analytic Studies will be imported here.)*

Personnel (A sample table is shown here)

<b>Name</b>	<b>Position</b>	<b>Description of Specialty and Key Contributions (no more than 100 words per person)</b>
Dr. W. Rapp	Associate Professor	<b>Mummification Techniques</b> Teaches in the Mummification option of the Egyptology Major Developed and teaches the DCG course in global transmission of mummification rituals; Leads bi-annual student research trip to Egypt.
Dr. H. Iroglif	FERP	<b>Hieroglyphics</b> Teaches in the Ancient Runes option of the Egyptology Major (spring only); Authored 7 books over the past 20 years; Leads Departmental Service Learning projects every spring; Devotes 25% of teaching time to General Education Courses.
Ms. D. Ahta	ITC	<b>Historical Database Manager</b> Maintains the e-Egyptology virtual museum; Distance Education support coordinator for the faculty; Member of HSU staff council - past 5 years.
Dr. G. Etmore	Professor	<b>Trade and Commerce – Ancient to Present</b> Serves as half-time department chair, since 2004; Course Director for the common major course sequence (EGYT 110, 110, 112); Typically serves on one major faculty governance committee per year; Treasurer for CAEIOU (CALifornia chapter of the Egyptology Institute for Overseas Universities)

III. Recruitment and Retention

*Describe any specific actions (other than HOP or similar standard efforts) the department has taken to recruit and/or retain students, particularly diversity students and/or students who are underrepresented in your discipline. What have been the results of those actions?*

IV. Learning, Curriculum, and Assessment.

*List the student learning outcomes for your academic programs. Then for each learning outcome that has been assessed, provide a summary paragraph that includes the methodology and results of the assessment.*